PARENTAL INPUT FORM

Zumbrota-Mazeppa School

Grades K-6

Please read carefully as this process has changed. Parents wishing to give input for their child's placement in a classroom for the 2016-17 school year may do so in written form until **Friday, April 15, 2016.** Direct requests for a specific teacher will not be accepted. This is due to the fact that some teachers will change grade levels or positions due to a variety of reasons. However, if there is a teacher you feel would not be a good match for your child, that information is welcome. The most useful information a parent can provide is regarding their child's learning style or students they should not be placed with. As an entire staff, we spend a great deal of time at the end of each school year working on class lists that will help students be successful.

Email is the preferred form of communication, so Mr. Rasmussen can send a verification reply. All parental documents should be emailed directly to quinnr@zmsch.k12.mn.us or sent in written form and will **not be accepted after the April 15th date.**

The building principal reserves the right to make final decisions about the placement of a student.

Student's Name _____

Classroom Teacher Placement – I would prefer my child would not be in
Mr. /Ms._____ class. (If desired, designate one teacher; multiple teachers will not be considered.)

If you have additional information you would like us to be aware of regarding your child's learning style, please share below:

_____

_____

_____

_____

Please return completed form to the office by April 15, 2016.

Parent/Guardian Signature_____

This form is the only communication that will be accepted.

Office use only: _____ Revised 3/2016

PARENTAL INPUT FOR CLASSROOM TEACHERS 910

Revised 3/28/2016

I. PURPOSE

A. The purpose of this policy is to describe the procedure for parental input for teachers.

II. GENERAL STATEMENT OF POLICY

A. School staff, teachers, and administrators are in the best position to determine appropriate classroom placements for all students. Classroom assignments are based upon many factors, which can include academic ability, peer relationships, gender balance, social development, out of school child care needs, and separation of family members. The finished classroom assignments reflect a balance of all those needs finalized after a considerable amount of time and effort by all individuals involved.

III. PROCESS

A. The school district will attempt to recognized parental input through the following policy:
   i. Each year parents will have the opportunity to provide input on class placement.
   ii. All parental request forms must be submitted to the school principal by the date indicated.
   iii. Final decision regarding classroom placement will be made by the school principal and shall be binding.