



Building a Bridge to the Future



ZM MESSENGER

SUPERINTENDENT’S MESSAGE

Last week when the Governor told us we would not be coming back to the building this year it helped with some of the questions we all had. Per the Governor’s order, on May 1 and 4 we will not be having distance learning as teachers prepare for the remaining few weeks of distance learning. This year Zumbrota-Mazeppa students will be done with new distance learning materials on May 22nd for those students who have completed the assigned work. May 26th to the 29th will be reserved for students who still have work to complete and submit to the teachers.

Change in Next Year’s Calendar: We are receiving more indications that Covid 19 may impact us into the Summer and potentially beyond that. Originally we had adopted a calendar that started three weeks early for next year. With the uncertainties of what type of executive orders might be invoked upon schools this Fall, we are moving to a calendar that will start us only a week early. This would better allow us to follow any orders that might happen. With Labor Day happening about as late as possible this year, the new calendar means students will be in school one day in August. Please view the district website to see the new calendar for next year.

Graduation: There are a lot of questions in regard to a graduation ceremony this year. We have ideas for a modified com-

mencement activity, but at this time the State is telling us to hold off on this until they give us more guidance. An outdoor or drive through ceremony are being discussed. Under current guidance the State will not allow any in person activity for the commencement. This could change once they issue new guidance. In the meantime, we will plan and let you know, when we know.

Other things we simply do not know yet, as they are currently controlled by the State:

Will we still be doing free Emergency Care this Summer?

Will we be able to do Cougar Care this Summer?

Will we have Extended School Year services this Summer?

We assume Summer meals (feeding) will continue?

Will in person Community Education activities be allowed this Summer?

Will school or private camps, practices, and other organized student activities be allowed this Summer? Everyone seems to be asking the State these same questions; hopefully guidance will be given soon!

A big thank you to all of you for the work you are doing at home with your children. These are challenging times for all of us as we wait to see what this will all bring about. Thank you for your patience and support.

Mike Harvey, Zumbrota-Mazeppa Superintendent

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CONSTRUCTION CLASS HOME

The ZM Vocational Construction house is a beautiful 2,005 square foot home at 470 Lancaster Blvd in Zumbrota. The school board set the minimum bid at \$299,000. If you are interested in this quality home, contact the advisor, Brandon Roth, at 507-273-2992 for home details or call the ZM District Office at 507-732-1400.





In an effort to follow the USDA and Minnesota Governor Walz's orders to minimize the possible transmission of COVID-19, ZM will be bundling the Grab 'n Go meals currently being served.

ZM CONTINUES TO OFFER GRAB 'N GO LUNCH/BREAKFAST MONDAY & WEDNESDAY ONLY FROM 11:00 A.M. – 12:30 P.M.



Students do not need to be present to pick up the Grab 'n Go meals.

The USDA is allowing meal pick up by anyone representing children ages 0-18, again in an effort to reduce disease transmission.

Primary School – 799 Mill Street, Zumbrota, Door 17

Elementary School – 343 Third Ave NE, Mazeppa, Door 1

If you need meal delivery, contact Katie Kennedy at 507-732-7848 or by email at katiek-sw@zmsch.k12.mn.us or call the District Office at 507-732-1400.

Monday's Grab 'n Go meal will contain 2 lunches and 2 breakfasts

Wednesday's Grab 'n Go meal will contain 3 lunches and 3 breakfasts

Thank you for your cooperation as ZM strives to provide meals for our children while decreasing the spread of COVID-19.

Zumbrota-Mazeppa employees are here for the district families and most importantly, our students! Please keep in touch and up to date through email, the web page, Facebook, Twitter, etc. Some of the offices may have limited hours, depending upon MN Department of Health and state or federal instructions; however, you should be able to reach the offices via phone or email during regular hours. ZM is committed to serving our district residents through this difficult, unusual time and updates will be available on the website as they become available.

District Office: 507-732-1400

Primary Office (Grades PreK-2): 507-732-7848

Elementary Office (Grades 3-6): 507-732-1420

Middle/High School Office (Grades 7-12): 507-732-7395



SCHOOL BOARD MEETING MINUTES

School Board Work Session—Monday, April 13, 2020

Site: In accordance with Minnesota Statute 13D.021, the meeting was conducted by telephone and other electronic means due to the Covid-19 pandemic.

The meeting was called to order by Chair Roth at 7:00 p.m.

The board took action on the following personnel items:

Resignations: Stephanie Adams, SPED teacher, at the end of the 2019-20 school year; Laura Kriekie, paraprofessional, as of 4/1/2020; and Lynn Wingfield, paraprofessional, as of 4/3/2020.

New Hire: Nathan Warneke, SPED teacher, beginning 8/10/2020

Items for Discussion: Budget update and impact of Covid 19 on the district budget: Mr. Harvey informed the board that he expects Community Ed to lose \$270,000 due to the shutdown from mid-March through June. This is because the community ed programs are revenue based and there are no programs running at present. Spring sports are on hold, but that also means buses and officials are not being used. There are also savings as substitute teachers are not being used much throughout the shutdown.

Building project update: Mr. Harvey informed the board that bids are due this week for both the roof and the primary/cougar care projects. Design meetings are being held for the middle/high school. There was some discussion on upgrades to Mill Street in Zumbrota. The city of Zumbrota wants the school to upgrade the street after construction. The board felt it should be the city’s responsibility to upgrade the street. Mr. Harvey suggested applying for the Safe Routes to School grant even though the city turned it down last time.

Covid-19 discussion: Mr. Harvey reported that the emergency childcare program is servicing approximately 25 children per day. He recognized the support staff that are on the front lines every day caring for the children. Meals are being served twice a week, on Monday and Wednesday. There has been no direction from the state on the summer programs. School will not start up again until the governor announces a lifting of the suspension. The school resource officer has returned to the police department and the city of Zumbrota will prorate the school’s cost.

Policy review: The following revised policies were available for board review: #620 Credit for Learning, #720 Vending Machines, #721 Uniform Grant Guidance, and #802 Obsolete Equipment.

Approve revised 2019-20 budget: Todd Netzke reviewed the budget details for the revised budget and the board approved the revisions:

General Fund:

Revenue \$15,437,567	Expenditures \$14,664,630
Food Service	
Revenue \$628,700	Expenditures \$601,960
Community Service	
Revenue \$880,719	Expenditures \$1,149,108

Debt Service
Revenue \$1,067,838

Expenditures \$952,750

The current committed fund amount of \$1,210,000 was removed and Mr. Harvey explained the funds will be moved to assigned fund balances and increased by \$590,000. The board approved.

Adoption of new fund balance policy #714: It was recommended that the policy be revised to include a range of 10-15% and to delegate the power to assign the fund balances to Mr. Harvey as the superintendent. The board approved.

The meeting adjourned at 7:55 p.m.

School Board Special Meeting—Monday, April 20, 2020

Site: In accordance with Minnesota Statute 13D.021, the meeting was conducted by telephone and other electronic means due to the Covid-19 pandemic.

The meeting was called to order by Chair Roth at 7:00 p.m.

Mr. Harvey reviewed the proposed lowest bids for the following work scopes in the primary school and Cougar Care casework 2020 building improvements (additions and renovations), which were opened on Wednesday, April 15, 2020 at 10:00 a.m.:

- Work Scope #1 - Earthwork and Site Utilities to Schumacher Excavating for \$416,872.00
- Work Scope #2 - Cast-in-Place Concrete to Met Con Construction, Inc. for \$393,000.00
- Work Scope #3 - Masonry to Darold Berger Masonry for \$1,044,000.00
- Work Scope #4 - General Construction to Mohs Contracting for \$1,804,000.00
- Work Scope #5 - Glazing and Storefront to Hentges Glass for \$277,135.00
- Work Scope #6 - Fire Protection to Fireline Sprinkler, LLC for \$96,140.00
- Work Scope #7 & 8 - Plumbing, Piping, Heating, Ventilation, & Air Conditioning to DMC Plumbing and Heating for \$1,479,000.00
- Work Scope #10 - Electrical and Fire Alarm to R & K Electric for \$450,500.00
- Roofing (Primary, Cougar Care, and High School) to Jackson & Associates, LLC for \$893,700.00

It was recommended that Work Scope #9 HVAC Controls from Johnson Controls be declined as the Responsible Contractor Affidavit was not included in the bid. It was recommended that the work scope be rebid and the affidavit submitted.

The total bid amount was \$6,854,347.00 and the board approved the Work Scope 1, 2, 3, 4, 5, 6, 7, 8, and 10 as presented and the rebid of Work Scope #9.

The 2020-21 work schedule calendar will be discussed at the April 27 board meeting.

The meeting was adjourned at 7:20 p.m.

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School Board Regular Meeting—Monday, April 27, 2020

Site: In accordance with Minnesota Statute 13D.021, the meeting was conducted by telephone and other electronic means due to the Covid-19 pandemic.

Chair Roth called the meeting to order at 7:00 p.m. The usual business was conducted, including payment of bills.

Reports: Mr. Anderson reported on the middle/high school parent survey recently completed regarding distance learning. He publicly thanked the teachers and staff for their efforts during the past few weeks. Administration is working on plans for graduation; however, schools have to wait for direction from the Department of Education on what will be allowed.

Mr. Rasmussen reported for the primary/elementary schools. He also reported on their parent survey. Interviews for the elementary art position were conducted via Zoom.

Ms. Ahern reported that discussions are being held on kindergarten registrations and round-up. Paraprofessionals have been reassigned to emergency care, preparing food, serving food, providing online support to students and helping pack up the primary building. SPED teachers are working hard to meet the needs and requirements for special education students during the distance learning period. A middle school special education teacher position has been posted for the upcoming school year.

Mr. Harvey reported that enrollment for April was 1,320. There was no treasurer's report as the board discussed budget items at the April work session.

There was no patron input.

Old Business:

The following revised district policies #620 Credit for Learning, #720 Vending Machines, #721 Uniform Grant Guidance, and #802 Obsolete Equipment were approved as presented.

New Business:

Ms. Peters reviewed the bills and found them ready for payment.

Approval of Minutes: 3/23/20 Regular Meeting, 4/13/20 Work Session, and 4/20/20 Special Meeting.

Approval of Hires: Jodi Coady, Long-term FACS Substitute Teacher, beginning 4/22/20 and Dana Langworthy, Art Teacher, beginning in the 2020-21 School Year

Approval of Resignations: Luke and Melissa Mulder, Head and Assistant Robotics Coaches, effective 6/1/20 and Susan Evans, Paraprofessional, effective 4/22/20

Approval of Tenure - None

Approval of Reassignment - None

Approval of Childcare Leave: Chelsie Lockner, 9/8/20-11/20/20

Approval of Terminations: Cynthia Sand, Paraprofessional, effective 4/23/20

Approval of Fundraisers - None

Approval of Donations - None

Approval of Grants - None

Approval of Lane Changes - None

Approval of Bill Consideration - Ms. Peters, Reviewer; Ms. Roth, May

Mr. Harvey reported that the building project would be moving forward now that the school has been informed that students will not be returning this academic year. The demolition permit from the city of Zumbrota has been issued and the site plan will be approved May 7. The buildings should be cleared out by May 11. The rough design for the middle/high school has been completed.

Mr. Harvey also gave a Covid-19 update to the board. There has not been much direction from the state regarding how programs will look for the summer; especially summer school, ESY, emergency care. However, after May 4, there will be a charge for emergency care services before and after regular care hours.

The 2020-21 construction house plan was reviewed by the board. Advisor, Brandon Roth, was also available to answer questions regarding the home to be built in the fall. Mr. Harvey reported there was some interest in the current year's home also.

The board approved the call for quotes for the 2020-21 construction house for the following scopes: Excavating, Footings and Flatwork, Plumbing, HVAC, and Lumber. Bids will be due to the Superintendent's Office by 10:00 a.m. on Friday, May 15, 2020.

Mr. Harvey recommended to the board that the approved 2020-21 school calendar be revised to reflect a more traditional start of school in case the state steps in with beginning year requirements due to Covid-19. He recommended that school begin

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August 31 instead of August 17 and that students be done May 21 with graduation the same day. The December 9 early release will be removed with an early release instead on December 23. Teachers will be able to flex their PLC time in December or on the afternoon of December 23.

The HVAC bid for the Cougar Care and Primary building was not approved at the April 20 work session because it was missing the Responsible Contractor affidavit. However, after legal advice, and because Johnson Controls was the sole bidder, it was recommended that their bid of \$148,531.00 be accepted. The board approved the bid.

Mr. Harvey recommended that the 2019-20 school year calendar be revised to have the last student day May 22 with May 26-29 to be used as make up days for students with distance learn-

ing work to complete. The board also approved this change.

Board Comments and Reports:

Ms. Roth and Ms. Bredehoft both thanked staff and administration for their extra efforts during the pandemic.

Minutes were available from the Wasioja Education Technology Cooperative, the Goodhue County Education District, and the Southeast Service Cooperative.

Future agenda items include budget and auditor selection.

Pertinent Dates: There are no scheduled activities. However, the administration is looking at a digital award program for seniors, along with graduation discussion.

The meeting was adjourned at 8:21 p.m.

 **Zumbrota-Mazeppa Community Spirit Week**

Monday, May 4th: Teacher Appreciation Day--Dress in Red to show your appreciation and write letters or message any teachers past or present that have made a difference in your life. #ZMStrong 

Tuesday, May 5th: Camo Day--Wear camo and build a fort or put a tent up in your backyard. #ZMStrong 

Wednesday, May 6th: Healthcare Professionals Day--Wear blue and show a picture of you eating healthy and doing some exercise. Add to this by creating sidewalk chalk hopscotch on your sidewalk/driveway. #ZMStrong 

Thursday, May 7th: Throwback Thursday--Wear your oldies but goodies(hairstyles too ;) and have a dance party to some of the oldies but goodies! #ZMStrong 

Friday, May 8th: Spirit Day--Wear your favorite High School/College gear and write life advice to seniors and take pictures and share them with your Graduation year. #ZMStrong 

Saturday, May 9th: Pajama Day--Wear your PJs and put a teddy bear in your window. Drive or walk around town to see how many you can find! #ZMStrong 

Sunday, May 10th: Mother's Day--Do anything and everything to show how much you appreciate your Mother or someone who loves and supports you. #ZMStrong 

#zmstrong

In an effort to spread a little hope, optimism and kindness, ZM schools and the Zumbrota-Mazeppa communities have teamed up to create a Virtual Community Spirit Week!

It starts on Sunday, May 4th. Share your photos on Facebook with the hashtag #zmstrong. This is a community-wide outreach to promote togetherness!