



## Building a Bridge to the Future



# ZM MESSENGER



In accordance with Governor Walz' executive order, masks are required in all ZM School buildings and grounds. Thank you for your cooperation.

Dear ZM School District Families—

I hope you and your families are having an enjoyable summer break! It is certainly a summer like no other with fairs, camps, and other activities being cancelled. Many of you have made the most of the situation and retooled the time into other family activities.

While we in ZM schools certainly enjoy summer, we have been extremely busy planning for the next school year and making changes to benefit students and families. In addition to preparing for a normal school year, we are preparing contingency plans for Covid 19, design planning for the elementary and 7-12 building, and under current construction in the Cougar Care and Primary buildings.

In spite of the current short-term challenges that Covid 19



creates, we are very excited about the long-term future of Zumbrota-Mazeppa Schools as a result of the investment being made by residents to the school infrastructure. We welcome all families back to the district and want you to know that safety and service to families is a big part of the district's Covid 19 planning.

Contained in this newsletter you will find several documents that provide you with helpful information to get your child off to a great start to the upcoming school year. Thank you for being an important part of our school district and always feel free to contact me or other district staff if you have questions or needs. We take great pride in our commitment to provide the best service and learning opportunities to our students and families.

Superintendent Mike Harvey

### INSIDE THIS ISSUE

Year at a Glance.....	2	Nurse Notes.....	4
You Need to Know.....	2	Meal Program Info.....	5
New Staff.....	3	Annual Notifications.....	6
Bus Safety.....	3	Meal Program Info.....	7
Childcare Programs.....	4	Contact Info.....	10

### WHAT'S COMING UP?

- 8/24—Sch Bd Mtg, 7:00 pm, ZMMS/HS Media Center, Zta
- 8/24-27— Teacher Workshop/Inservice
- 8/26—Grade 7/New Student Open House, 2:00-6:00 pm by appt
- 8/31—First Day School Grades 7-12
- 8/31 & 9/1—PreK-6 Before School Conferences
- 9/2—First Day School Grades K-6
- 9/4 —No School & 9/7—No School/Holiday
- 9/8—First Day School Preschool
- 9/14—Board Work Session, 7:00 pm, ZMES Media Center, Mazeppa
- 9/28—Board Meeting, 7:00 pm, ZMES Media Center, Mazeppa



If you are the parent of a student new to ZM or a 7<sup>th</sup> grader, open house will be a little different this year due to Covid 19 restrictions.

- Open house for 7<sup>th</sup> graders and new students is set for Wednesday, August 26, 2020.
- This year, open house is **sign up only** and is limited to five groups per half hour window. Hours will be 2:00 - 6:00 PM.
- Sign up for the orientation was sent via Infinite Campus Instant Alert and is also available on the school web page and via the school Facebook page.
- **Masks are required** for students and parent/guardian.



The beginning year in preschool will be a little different this year due to Covid 19 restrictions. Instead of an open house, preschool conferences will be held and will follow the K-6 scheduling on August 31 and September 1.

To schedule your conference, go to <https://docs.google.com/spreadsheets/d/1vJtiRCabDCVA1YDHONHrUqtgjBSsTLPXiWzZtE0Mk7I/edit#gid=0>.

## 2020-21 YEAR AT A GLANCE

Aug. 24-27	Teacher Inservice/Workshops
Aug. 26	Gr 7/New Student Open House 2-4 pm
Aug. 31	First Day School Grades 7-12
Aug. 31-Sept 1	K- 6 Before School Conferences
Sept. 2	First Day School Grades K-6
Sept 4,7	No School
Sept. 8	First Day School Preschool
Oct. 14	Early Release
Oct. 15	Teacher Flex Day/No Students
Oct. 16	No School/MEA Conferences
Oct. 27	7-12 Scheduled Parent/Teacher Conf
Nov. 6	End 1 <sup>st</sup> Quarter/Teacher Workday
Nov. 10	Pre K-12 Parent/Teacher Conferences
Nov. 11	Early Release
Nov. 12	Pre K-6 Conferences
Nov. 25	No School/Comp day
Nov. 26,27	No School/Thanksgiving Holiday
Dec. 23	Early Release
Dec. 24-Jan.1	Holiday Break
Jan. 4	School Resumes
Jan. 13	Early Release
Jan. 22	End of Semester, End 2 <sup>nd</sup> Quarter
Jan. 25	No School/Teacher Workday/Inservice
Feb. 10	Early Release
Feb. 15	No School/Holiday
Mar. 8	7-12 Scheduled Parent/Teacher Conf
Mar. 10	Early Release
Mar. 16	Pre K-12 Parent/Teacher Conferences
Mar. 18	Pre K-6 Parent/Teacher Conferences
Mar. 31	End 3 <sup>rd</sup> Quarter
Apr. 1	No Students/Teacher Workday/Inserv
Apr. 2	No School/Holiday
Apr. 5	Teacher Flex Day/No Students
Apr. 14	Early Release
May 12	Early Release
May 21	Last Student Day/Graduation
May 24-26	Teacher Workdays

**Early Release Time:** Buses leave Mazeppa at 12:30 pm and Zumbrota at 12:45 pm

Call Community Ed at 507-732-4244 if you have concerns regarding scheduling your conference. Conferences will be held in the Preschool building (below the Nursing Home), 433 Mill Street, Zumbrota.

This is when you and your child will meet the teacher, bring in your child's supplies and find their cubby! Please make every effort for you and your child to attend, as this is a time for your child to meet the teacher and explore the environment.

## SOME THINGS YOU NEED TO KNOW

**www.zmschools.us:** The school website, along with Facebook and Twitter, will keep you up to date and in the know about daily school happenings. Through the website portal parents can pay fees, deposit money in their child's account, or register for Community Ed classes. Check [www.zmschools.us](http://www.zmschools.us) often!

**Infinite Campus:** Parents are strongly urged to sign up for the Infinite Campus Parent Portal where lunch accounts, report cards, and other vital information is available. The permission form is available on the school website under the Parents tab along the top ribbon. Fill out the permission form and return it to a school office. For security sign-up purposes, parents must bring their photo ID when they return their forms. If you have previously set up your portal rights, it is not necessary to do so again.

**Messenger:** The Messenger component of Infinite Campus will be the provider for instant alert messaging during the school year. As long as you have a current phone number in Infinite Campus, you will receive emergency alerts from the school. Your child's school office secretary can answer any questions you may have regarding these emergency alerts.

**Meal Payments:** Meal payments can be made online through the Infinite Campus Parent Portal. This real-time service enables parents to see their child's meal account balances and activity on a daily basis. Questions should be addressed to Jill Duitsman, Food Service Director for Lunchtime Solutions. Phone number is 507-732-1417.

**Attendance Policy:** Please notify your child's school office before 8:00 am if you child will be absent. You may also email the office secretary. Students who wish to be excused during the day must present a written notice or parents must call prior to 8:00 am on the day they are to be excused. Please check in at the school office when you pick up your child. They must be signed out by a parent.

**NOTE:** When visitors/parents/students park at the Mazeppa site, it is important that private driveways, mailboxes, or public access roads are not blocked. Vehicles blocking these areas will be towed.



ZM Schools welcomes new staff for school year 2020-21

- Nathan Warneke—HS/MS Teacher
- Dana Langworthy—Primary/Elementary Art
- Michelle Zidlicky—MS/HS Teacher
- Katelyn Lexvold—Elementary Teacher
- Kristen Erickson—Elementary Teacher
- Ellyn Dankers—Elementary Teacher
- Samantha Kleese—Elementary Teacher

- Jessica Holst—Staff Development/Curriculum Coordinator
- Sally Rude—Nurse District-wide
- Jill McNamara—MS/HS Paraprofessional
- Mindy Robertson—Elementary Paraprofessional
- Chanda Peens—Primary Paraprofessional
- Josh Ronningen—Elementary Paraprofessional

*“Building a bridge to the future where all individuals have the opportunity to reach their full potential in a safe, challenging learning environment.”*

**to the future at ZM**

## KENNEDY TRANSPORTATION

ZM partners with Kennedy Transportation for the busing needs of our students. To offer the most protection for our students and drivers, buses will run at a 50% capacity. Students will have assigned seating with families sitting together. Please read over the following rules and safety measures for the 2020-21 school year as they outline the safety plan for students and drivers during Covid-19.

- Buses will be sanitized on a regular schedule by Hauser- ChemDry of Rochester. The service provided is a 2-step electrostatic sanitizing service that lasts up to 90 days and is 99.99% effective against COVID-19.
- Buses will have hand sanitizer bottles installed for use by drivers and students. They will be refilled on a regular basis.
- Drivers and students are required to wear masks on the school bus as mandated by the State of Minnesota. \*Please note that there may be reasons/conditions that masks may not be worn by a driver or a student, such as a medical condition or if it causes a hazard.
- Congregating of drivers at the bus shed will be limited.
- Drivers will be required to wear masks at the bus shed as mandated by the state of Minnesota.
- Prior to driving each day, drivers will be required to sign a COVID-19 screening form stating that they are healthy to drive.
- Parents will be required to sign up their students for school bus transportation. This will enhance the bus company’s ability to track where students have been in case of a positive test result.

Questions? Call either bus garage and leave a message (Zumbrota 732-7670 or Mazeppa 843-5291).

ZM students receive bus safety training within the first three weeks of school as required by state mandate. The competencies students must attain in order to ride the bus include:

- Knowledge and understanding that riding the bus is a privilege, not a right;
- Knowledge and understanding of district conduct and safety policies;
- Ability to explain the school bus danger zones;
- Understanding safe loading and unloading procedures and demonstrating safe crossing procedures;
- Proficiency in bus evacuation and emergency drills.

Kennedy Transportation will conduct the training, along with support from classroom teachers.



It is important that everyone knows and follows the bus laws:

- ◆ When amber lights are flashing in front and back of the bus, you should stop your vehicle immediately.
- ◆ You must stop for a bus when red lights are flashing and stop arm is extended; this means that children are getting on and off the bus.
- ◆ If you fail to stop for a bus with RED LIGHTS FLASHING & STOP ARM EXTENDED, it is chargeable as a gross misdemeanor punishable by a fine and/or jail time.

Let’s keep everyone safe this year!

## FOR OUR EARLIEST LEARNERS

ZM has a vibrant, growing preschool program for our earliest learners, including a number of different educational programs for children between 33 months of age to kindergarten. Programs such as Jumpstart Preschool, Learning readiness Preschool, and Early Childhood Family Education to prepare our youngest learners for school readiness. These programs are offered at the Zumbrota site in the Early Education and Childcare Center.



Bright Beginnings Preschool Age Child-care is available for children 33 months and older.

The program offers varied experiences in socialization and play in a warm, colorful environment, allowing your child to

grow and develop at a pace that is right for them. For children enrolled in preschool through Community Education, this is a convenient option for working parents. Bright Beginnings is located in the Childcare Center and staff will take your child to and from preschool classes.

Cougar Care is for children ages kindergarten through grade 5. The program offers before and after school care. Children arrive between 6:00 and 7:00 am for childcare and at 7:30, K-5 students go to the primary and elementary schools. After school children arrive between 3:00 and 3:15 pm with the center open until 6:00 pm. The school age program offers children a place to feel safe and have fun with activities, games, crafts, cooking, outside and inside play, homework room, and more.

Three and four year old preschool programs offer children a chance to learn and socialize in a classroom setting with energetic, engaging teachers. Parents can sign up for morning or afternoon classes that run approximately 2 1/2 hours.

Call Community Ed at 507-732-4244 for information on any of these engaging programs.

Summer is winding down and it is time to start thinking about what paperwork needs to be turned in before students return to school August and September.

**Covid-19:** All Minnesota schools must follow MDS's Exclusion Guidelines for Covid-19 symptoms. The exclusion guideline decision tree can be found at this link: <https://www.health.state.mn.us/diseases/coronavirus/schools/exguide.pdf>

**Medications:** The health office requires new orders each school year for all medications. If your student requires daily medication or as needed medications for the 2020-21 school year please have your primary provider update medication orders and have them sent to the school. Orders can be faxed directly to the school. Primary: 507-732-4522, Elementary: 507-732-1421, Middle School/High School: 507-732-4511. All medications must be dropped off by an adult and may not be sent to school with student in backpack for the safety of our students. 7th grade parents and new students you may bring medications to the open house on 8/26/20.

**Health Conditions:** We want to ensure that all students at ZM are healthy, safe and ready to learn. If you have a student with an ongoing health condition (Asthma, Allergies, Diabetes, Seizures, etc) please contact the health office so that we can have an up-to-date plan for the 2020-21 school year. Contact Tiffany Boraas, Licensed School Nurse with any questions via email: [tiffanyb@zmsch.k12.mn.us](mailto:tiffanyb@zmsch.k12.mn.us) or phone: 507-732-7848.

**Immunizations for 7th graders and Kindergarten students:** Does your child have all the required immunizations for school??? Now is the time to turn in your child's immunization sheets! It is important that your child's paperwork is turned in to the health office prior to the start of the new school year. Students **WILL NOT** be able to start school in the September unless immunization are up to date and on record with the school by the first day of school. Immunizations are required by Minnesota law and must be completed before students can start school in the fall. Kindergarten and 7<sup>th</sup> grade students have several requirements. **All students in grades 7-12 need to show proof of a Tetanus Diphtheria booster shot and meningococcal vaccine after the age of 11.** A complete list of required immunizations is available on the ZM school webpage under the Health Services link under the Parents tab.

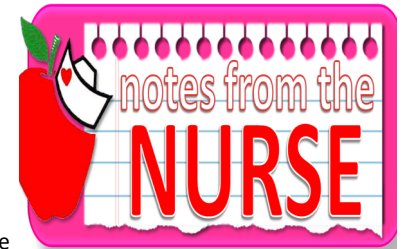
**Important Meningococcal Immunization Updates:** Not all 11-12th grade students are up to date with their Meningococcal immunizations. Students are due for a booster at age 16 to provide protection when they are at the highest risk. By fall of 2020 all Minnesota schools will need to report to the state how many high school seniors have their second Meningococcal immunizations. Now is the time to get these up to date

**What is meningococcal disease?** Meningococcal disease is a rare, serious illness caused by a bacteria (*Neisseria meningitidis*). It can cause meningitis, which is an infection of the brain and spinal cord, and it can also cause blood infections.

**How does meningococcal disease spread?** Meningococcal disease is spread by contact with secretions (saliva or spit) from the nose and throat. It can be spread through kissing, sharing silverware, drinking directly from the same container, sharing a cigarette or lipstick, and having close social contact (living in the same household). It is not spread through casual contact, such as being in the same room or touching the same object.

**Who is at risk?** In general, the risk of becoming infected with meningococcal disease is low, but anyone can get it. However, some people are at increased risk, such as: First year college students who live in residential housing. People who have an immune disorder called complement component deficiency or who take Solaris (eculizumab). People with a damaged spleen or whose spleen has been removed.

**When should my child be vaccinated?** All 11 to 12 year old students should be vaccinated (since Sept. 1, 2014, changes to Minnesota's Immunization Law required this immunization for all students entering 7th grade). Older teens need a second shot when they are 16 years old so they stay protected when their risk is the highest. Teens who got meningococcal vaccine for the first time when were 13, 14, or 15 years old should still get the booster shot when they are 16 years old. If your older teen didn't get the meningococcal shot at all, you should talk to their doctor about getting it as soon as possible.





## MEAL BENEFIT INFORMATION & SCHOOL POLICIES

For information on the free and reduced meal program and the ZM School food service policies for the 2019-20 school year, please follow the links below. If you have questions, call 507-732-1400.

A reminder to parents that, if you qualify for free or reduced meals, your child is eligible for reduced activity/student assistance programs or computer use fees. To be considered for reduced fees, a waiver with a parent's signature must be returned to the District Office (return with your Application for Educational Benefits). Application and waiver information is confidential and will only be used for reduced activity/student assistance programs or computer fees. The waiver and application are available in this newsletter and on the school website.

Please fill out the application as soon as possible and return to the District Office, Zumbrota-Mazeppa Schools, 343 Third Avenue NE, Mazeppa, MN 55956. By completing this application prior to the start of school, any possible benefits available will be in place at the beginning of the school year.

### A NEW APPLICATION MUST BE COMPLETED EACH SCHOOL YEAR.

**NOTE: IF YOU HAVE RECEIVED NOTIFICATION OF DIRECT CERTIFICATION, IT IS NOT NECESSARY TO FILL OUT AN APPLICATION FOR EDUCATIONAL BENEFITS.**

Lunchtime Solutions will be providing meals for ZM's students during the 2020-21 school year. You can access their website at [www.lunchtimesolutions.com](http://www.lunchtimesolutions.com) and questions should be directed to Jill Duitsman, Food Service Director, at 507-732-1414, Option 9 or to her email at [j.duitsman@lunchtimesolutions.com](mailto:j.duitsman@lunchtimesolutions.com).

Lunchtime Solutions is happy to announce that there is a new functionality to the online menu page. The menus are digital and enhanced with several great features. The menu can even be translated into various languages. There is also a new school menu app available for your phone. Go to my school menu (<http://www.healtheliving.net>), download the app and type in your school to see the daily menu. It's that easy!!

**This institution is an equal opportunity provider**

# Don't miss



# at ZM!!

Are you worried about your child not eating breakfast? Consider the option of breakfast at school. It fills a need when family schedules are rushed, or a child is unable to eat early in the morning.

Breakfast at school is affordable, too. If you qualify for free and reduced price meals, you also qualify for the breakfast program, with no additional paperwork. If you do not qualify, breakfast only costs \$1.75. You can't find a healthy breakfast at such a low cost anywhere else. Help your child start the day right with school breakfast!

Does your child need a snack to get them through the day?

Are your cupboards empty of healthy snacks? ZM has the answer! The healthy snack cart option will once again be offered for students in grades K-6 in an effort to encourage the "5 a Day" habit. Research has shown that five fruits and vegetables a day are the minimum requirement for good health and, in years down the road, this healthy eating habit can reduce heart disease and cancer.

Students will be able to purchase a healthy snack each daily for only \$55 a year. There are several choices each day—apples, crackers, yogurt, carrots, etc. Parents can sign up for the snack cart when paying yearly fees or in your child's school office.



## Annual Notifications for 2020-21

Pesticides and non-chemical treatments may be used in combination in and around schools for a variety of reasons, including the control of pests which have the potential to bite, sting, spread disease, cause asthma, and/or trigger an allergic reaction. Pesticides may also be used to prevent or control damage to materials within the school building or to the school building itself, or to control pests or weeds that are seen as a nuisance. The long-term effects on children from the application of such pesticides or the class of chemicals to which they belong may not be fully understood. Children may be more susceptible to pesticides than adults due to their small size and rapid growth and development. Also, their playful behavior may expose them to more pesticide residues. To limit potential pesticide exposure, this school follows safety regulations to ensure pesticides are applied properly. All pesticide products that are used in and around school buildings are required to be registered with the Minnesota Department of Agriculture and the U.S. Environmental Protection Agency. In addition, school employees and certified and licensed applicators are required by state and federal law to comply with all requirements of the pesticide label, including sites, application rates, reentry intervals, posting, use of personal protective equipment, use restrictions, and disposal on the product label. To be notified about pesticide applications, please complete the form below and mail to Michael Deming, 705 Mill St., Zumbrota, MN 55992. If you have other questions regarding notification, please contact Michael Deming at 507-732-7395 or 507-732-1400. Any other questions you may have regarding the district’s pest management practices may be directed to Michael Deming at the ZM School.

**Pesticides:** All Minnesota schools are required to inform parents/guardians and school employees that they may request to be notified prior to pesticide applications on school property. Pesticides include chemicals which are used to control insects, weeds, rodents, or other pests as defined by law (MS 123B.575, Subd. 9). In order to provide the required information, schools must maintain a list of parents/guardians and school employees who request notification. Schools must also provide information about individual pesticide applications upon request, including the name of the pesticide product, or the time and location of the planned application. An estimated schedule of pesticide applications is available for review or copying at the school office.

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### REQUEST FOR PESTICIDE NOTIFICATION—ZUMBROTA-MAZEPPA ISD 2805

Name of Parent/Guardian/School Employee: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Email: \_\_\_\_\_

How would you prefer to be notified: (Check one) U.S. Mail \_\_\_\_\_ Email \_\_\_\_\_

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**Indoor Air Quality:** The Zumbrota-Mazeppa Public School has developed an indoor air quality management plan for the district. The management plan addresses policies and procedures that will be used in the school to address indoor air quality issues. The Health and Safety Committee reviews the management plan and the Board of Education approves the plan for the 2020-21 school year. If you have questions concerning the indoor air quality or would like to use the EPA Tools for Schools checklists on the indoor air quality, please contact the District Indoor Air Quality Coordinator, Michael Deming, at 507-732-7395, or Michael Harvey, Superintendent of Schools, at 507-732-1400.

**Lead in Water Annual Notice:** Minnesota Statute 121A.335 requires public school buildings serving kindergarten through grade 12 to test for lead in water every five years. This statute also requires school districts to make the results of the testing available to the public for review and to notify parents of the availability of the information. The ZM School District is committed to providing a safe working and learning environment for employees and students. The district has developed a lead in water management plan and testing program that complies with Minnesota Statute 121A.335, as well as recommendations from the Environmental Protection Agency’s (EPA’s) Lead Contamination Control Act (LCCA) of 1988 and the Minnesota Department of Health (MDH). For more information on our lead reduction and testing program or to review the testing results, contact Maintenance/Health & Safety Coordinator, Michael Deming, at 507-732-7395 x 1109.

**Notice of Nondiscrimination:** Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with disabilities in any program receiving federal financial assistance. The Act defines a person with a disability as anyone who has a mental or physical impairment which substantially limits one or more major life activities, such as caring for one’s self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working; has a record of such impairment; or is regarded as having such impairment. In order to fulfill obligations under Section 504, the ZM School District has the responsibility to avoid discrimination in policies and practices regarding its personnel and students. No discrimination against any person with a disability should knowingly be permitted in any of the programs and practices of the school system. Our school district (#2805) shall annually attempt to identify and locate every qualified individual with disabilities residing in our jurisdiction who is not receiving a public education. If you have a child thought to have a disability and want more information, please contact the Section 504 contact persons: Primary/Middle/High Schools: Katie G. Kennedy 507-732-7395 or Elementary School: Pamla Langley 507-732-1420.

**AHERRA Annual Asbestos:** There was asbestos removal in August 2019 at the Primary site gym in Zumbrota. The updated Asbestos Management Plan for ZM Public Schools can be found in the District Office or in Michael Deming’s office at the high school. The management plan can be reviewed, without cost or restriction, during the normal working hours. Copies can be obtained for a fee of \$0.10 per page. Any questions concerning this notice, or an explanation of our asbestos management plan can be directed to



## 2020-21 Application for Educational Benefits

Complete one application per household for all children. Please use pen (not a pencil). Mail or return completed form to: ZM Schools, 343 Third Ave NE, Maceppa, MN 55956

**STEP 1:** List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper).

**Definition:** A Household Member is "Anyone living with you and shares income and expenses, even if not related." Children in Foster care are eligible for free meals. Read How to Complete the Application for Educational Benefits for more information. Adults over grade 12 living in the same household should be reported in Step 3. If your children attend different districts or charter/nonpublic schools, return an application at each one.

Child's First Name (list all children in household)	MI	Child's Last Name	School	Grade	Birthdate	Foster Child (V)
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>

**STEP 2:** Do Any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, MFIP or FOPIR? Medical assistance does not qualify. If NO > Go to STEP 3. If YES > Enter SNAP, MFIP or FOPIR Case Number (between 4-9 digits, do not report EBT card number) \_\_\_\_\_ then go to STEP 4 (Do not complete STEP 3)

**STEP 3:** Report income for ALL Household Members (Skip this step if you answered "Yes" to STEP 2)

- A. Last Four Digits of Social Security Number (SSN) of Adult Household Member: XXX-XX-\_\_\_\_ Or Check if Adult has No SSN:  Total Number of All Household Members (Children + Adults)
- B. Child Income:  Sometimes children in the household earn or receive income, such as from a part time job or SSI. Please include the TOTAL income received by all children listed in STEP 1. Do not include income received by adults in the box to the right.

Total Income Received by All Children	Weekly	Bi-weekly	2x Month	Monthly
\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. All Adult Household Members (including yourself). For each Household Member listed, if they do receive income, report total gross income only. If they do not receive income from any source, write '0' or leave any fields blank. You are certifying (promising) that there is no income to report. Not sure what income to include here? Flip the page and review "Sources of Income" for information. "Sources of Income" will help you with the Child Income section and All Adult Household Members section.

Names of All Adult Household Members (First and Last)

Gross Earnings from Working at Jobs		Report income before deductions or taxes in whole dollars (no cents).	
Weekly	Bi-weekly	Monthly	Yearly
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Are you Self-Employed or a Farmer?		Net income from Farm or Self-Employment. Do not duplicate elsewhere.	
Monthly	Yearly	Monthly	Yearly
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Any Other Gross Income			
Weekly	Bi-weekly	2x Month	Monthly
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**STEP 4:** Contact information and adult signature. "I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."  
 I have checked this box if I do not want my information shared with Minnesota Health Care Program as allowed by state law.

Printed name of adult signing form \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Street Address (if available) \_\_\_\_\_ Apt# \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

SIGN HERE: Signature of Household Adult \_\_\_\_\_ Date \_\_\_\_\_

Determining Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Confirming Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

See Page 2 for Additional Information. Return completed form to the school at the address listed at the top of the form. Do not mail to the Minnesota Department of Education or United States Department of Agriculture.





# WAIVER OF CONFIDENTIALITY

## Sharing Information with Other Programs

Dear Parent/Guardian

To save you time and effort, the information you gave on your Free and Reduced-Price School Meals Application may be shared with other programs for which your children may qualify. For the following programs, we must have your permission to share your information. Sending in this form will not change whether your children get free or reduced-price meals.

- Yes! I DO want school officials to share information from my Free and Reduced-Price School Meals Application with **SCHOOL OFFICES OR SCHOOL SOCIAL WORKER/COUNSELORS FOR REDUCED ACTIVITY FEES/STUDENT ASSISTANCE PROGRAMS.**
- Yes! I DO want school officials to share information from my Free and Reduced-Price School Meals Application with **SCHOOL OFFICES OR SCHOOL SOCIAL WORKER/COUNSELORS FOR REDUCED COMPUTER FEES/STUDENT ASSISTANCE PROGRAMS.**

If you checked yes to any or all of the boxes above, fill out the form below to ensure that your information is shared for the child(ren) listed below. Your information will be shared only with the program you checked.

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

For more information, you may call **Brenda Windhorst** at **507-732-1400** or email at **brendaw@zmsch.k12.mn.us**  
Return this form to: **ZM Schools, District Office, 343 Third Ave NE, Mazeppa, MN 55956** when you return your Application for Educational Benefits.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.), should contact the agency (state or local) where they applied for benefits. Individuals who are dead, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form.

To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
2. Fax: (202) 690-7442; or
3. Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

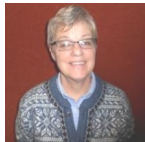
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## SCHOOL CONTACT INFORMATION

Michael Harvey, Superintendent of Schools	507-732-1400, ext. 1001	mikeh@zmsch.k12.mn.us
Dave Anderson, Middle/High School Principal	507-732-7395, ext. 1101	davea@zmsch.k12.mn.us
Quinn Rasmussen, Elementary Principal	507-732-7848, ext. 1003 (Z)	quinnr@zmsch.k12.mn.us
	507-732-1420, ext. 1003 (M)	
Wendy Ahern, Primary Principal/SPED Director	507-732-7395 ext. 1151	wendya@zmsch.k12.mn.us
Tim McAthie, Activities Coordinator	507-732-7395, ext. 1104	tmca@zmsch.k12.mn.us
Jen Lohmann, Community Ed Director	507-732-4244	jenb@zmsch.k12.mn.us
Erin Huneke, Childcare Coordinator	507-732-4650	erinh@zmsch.k12.mn.us
District Office (Brenda Windhorst)	507-732-1400	brendaw@zmsch.k12.mn.us
Middle/High School Office (Nancy Bremer)	507-732-7395	nancy@zmsch.k12.mn.us
Elementary Office (Tammy Gruhlke)	507-732-1420	tammyg@zmsch.k12.mn.us
Primary Office (Amy Hansen)	507-732-7848	amyh@zmsch.k12.mn.us
Community Ed Office (Julie Vath)	507-732-4244	juliev@zmsch.k12.mn.us

## ZM SCHOOL BOARD



Jean Roth, Board Chair  
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or just call 507-732-1414

Zumbrota-Mazeppa ISD 2805

343 Third Avenue NE

Mazeppa, MN 55956

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